



# PROSPECTUS

## Welcome to The Roman Ridge School

At The Roman Ridge School we aim to offer your child the highest quality of education in Accra based on the British Preparatory & Public School system, whilst being firmly rooted in Ghanaian life and culture. The educational philosophy behind The Roman Ridge School programme is based on the pillars of Responsibility, Discipline, Excellence, Morality, Integrity, and Leadership, and, is centred on a solid foundation of Christian values. Through the school's unique course of study and extra-curricular programmes, your child will be exposed to a world-class learning environment, learn from a diverse group of pupils and staff, and graduate as a well-educated individual armed with the skills, knowledge, discipline and character to tackle and excel in the subsequent phases of his/her education, and life. The mission of the school is to develop its pupils to believe in themselves by nurturing and developing, incorporating and applying their talents, gifts, abilities and character. Pupils will be encouraged to develop into individuals, who welcome new experiences and engage new interests. With a first-class educational programme in place, pupils will benefit immensely from their years at The Roman Ridge School, and will, one day, make a significant impact in the world and lives of those who come across them.

Based on the firm belief that every child is an individual with the potential for excellence, we have instituted the following measures to guarantee the successful delivery for our educational programme:

- **Small Class Sizes**  
*Maximum of 20 pupils; this affords the Form Tutor the opportunity to develop each and every child to their full potential.*
- **Individual Pupil Attention**  
*Every child will receive individual attention to enhance the development of their character and abilities.*
- **Highly Qualified and Dedicated Staff**  
*Our staff are comparable in all aspects of service delivery to their UK counterparts and have indeed received the full endorsement of the UK Independent Schools Inspectorate.*
- **A Full Programme of Sport & Extra Curricular Activities**  
*The school is a strong believer that a Healthy Body makes for a Healthy Mind, and, to that end will introduce your child to a wide range of sports and extra-curricular activities.*
- **Pupil, Teacher, Parent Interaction**  
*This is vital to the success of our programme, and, to this end, the Principal spearheads the development of the school's PTA.*
- **Firm Discipline**  
*We strongly believe in the value of discipline in the lives of our pupils. We do not employ corporal punishment. We prefer to opt for an innovative system of merits & demerits to both discipline and reward our pupils.*
- **Good Manners**  
*We develop in our pupils a sense of respect and responsibility towards each other and towards adults alike. This is very necessary particularly at a time when modern standards appear to be slipping.*
- **A Sound Christian Framework**  
*We hold a short morning service each day, and although we adhere to Christian principles, we gladly welcome children of all faiths and pursue a multi-faith religious studies programme.*
- **A Caring Environment**  
*Pastoral Care is in the hands of the Principal and the teaching staff, with a resident nurse taking care of the children's medical needs.*
- **Educational Career Choices**  
*The school proudly offers all AS/A Level candidates a comprehensive counselling service that has to date been instrumental in securing placement and substantial scholarships and bursaries to some of the finest Universities and Colleges globally.*
- **A Solid Ghanaian Cultural Base**  
*We aim to educate our pupils in our rich cultural heritage and encourage them to respect and value our traditional beliefs.*

- Supervision from 7:30 AM to 5:00 PM  
*We run academic lessons until 2:50pm, Prep for 45 mins and sport and extra-curricular activities for an hour thereafter. In between are 2 break periods as well as a 40 mins lunch break.*

## **Mission & Vision**

*“To develop our children to believe in themselves by nurturing, incorporating, and applying their talents, gifts, abilities, and character.”*

At The Roman Ridge School:

- Your child will be made to feel worthy, loved and confident in whom they are as members of The Roman Ridge School community.
- Your child will be carefully guided as they face challenges with maximum effort, enabling them to realize achievements academically, socially, spiritually, emotionally and physically.
- Your child will be taught to be respectful and responsible.
- Your child will have a joy for learning from a curriculum crafted to be relevant to their lives.
- Your child will be encouraged to develop characteristics that encompass true Christian values.
- Your child will learn to put forth maximum effort in all areas of life i.e. Home, School, at Worship, and in the Community.

This we achieve by:

- Having a caring, stimulating, well-planned environment where each child feels secure and can develop fully as an individual.
- Placing great emphasis on the teaching of the core foundation subjects, in particular the teaching of Reading, Written and Oral Language, Mathematics and Science.
- Providing a curriculum which is broad-based, relevant and balanced.
- Creating a climate where children find school enjoyable.
- Developing a positive partnership which values the vital parental contribution to school life and to the education of their children.
- Helping pupils develop personal, spiritual and moral values, an understanding of a variety of religious beliefs, and a tolerance for others and their way of life.

*At The Roman Ridge School, we recognize that the education of your children is a shared venture between you, the parents, and us, the staff of the school. We welcome your support and value your involvement.*

## **Open Letter from the Principal**

At The Roman Ridge School, we are completely committed to providing the highest standard of education. We pride ourselves on providing a safe, nurturing and vibrant school environment for every child to thrive and grow.

We uphold the highest academic standards, above and beyond the requirements of the UK National Curriculum. Our dedicated and highly trained teaching staff use a learner-centred approach to teaching that caters to the needs of every child and extra-learning support is always readily available. In addition, our new Gifted and Talented programme ensures that all children are engaged and challenged in the classroom. Students of The Roman Ridge School are encouraged to think critically, analyse deeply and develop a genuine love of learning.

The Roman Ridge School also deeply appreciates the crucial role that Information and Communication plays in a modern and globally competitive educational programme. We boast excellent facilities and Computing is used consistently across the curriculum to enrich and elevate classroom learning.

In addition, our exciting extra-curricular programme offers a myriad of activities, allowing our students to explore their interests, develop their talents and build self-confidence. A weekly after-school programme is offered alongside a Saturday schedule. Termly weekend excursions are also organised for students and their families, and everyone is encouraged to join in!

We deeply value the vital role that parents play in their child's education and embrace your complete cooperation. Parents are invited to visit classrooms and meet with teachers upon appointment to discuss their child's progress and development.

At The Roman Ridge School, we consider it an honour and privilege to educate the children entrusted in our care.

Yours sincerely,

**Valerie Mainoo**

## **School Profile**

The school is located at No. 8 Onyasia Crescent in Roman Ridge, Accra, which has been carefully planned and beautifully landscaped to offer an idyllic setting to enhance the education of your child. Our facilities boast modern well equipped classrooms, four computer labs with multi-media facilities, two libraries, four science labs, a music & drama department, a dance studio, a children's activity playground, a basketball court, a turfed volleyball court and a turfed 5-a-side football court.

From the time your child enters the school he/she will be taught from the English National Curriculum and the British Independent Schools' Curriculum. Courses on our programme include English, Mathematics, Science, French, History, Geography, Religious Studies, Computing, Physical Education, and Art & Drama. A full programme of diagnostic testing is also available to all children. This gives teachers and parents an insight into the children's strengths or weaknesses. Once established, extra attention will be given to the areas where it is most needed.

## **International Contacts**

The Roman Ridge School offers its pupils an internationally recognized education, and, to give credence to its educational programme, is a certified Cambridge Assessment International Examinations (CAIE) Centre. By attaining Cambridge Assessment International Centre status, we offer our students internationally renowned qualifications that are recognized by educational institutions and employers across the globe. The school is also a fully accredited member of the Independent Association of Prep Schools (IAPS), the first of its kind in West Africa and only the third such school in Africa. The school is also a fully accredited member of the Society of Heads, Independent Schools Examinations Board (ISEB), the Society for Support and Training in Prep, Primary & Secondary Schools (SATIPS), the UK Department of Education (DfE), and many other educational institutions and national bodies.

Another major strength of The Roman Ridge School is our extensive knowledge and contacts within the Independent school system in the UK. For parents who intend Secondary education for their children abroad this would be beneficial. We prepare children for the Common Entrance to Senior Schools, assist with admissions to UK schools, and source any potential scholarships available (between 10% to a full scholarship), which would result in significant financial savings for parents.

## **Sport & Extra-curricular activities**

The Roman Ridge School offers pupils the opportunity to participate in a wide range of sport and extra-curricular on Saturdays. We coach football, basketball and netball, as well as offer a vibrant drama & poetry club.

We also offer activity clubs, such as computer, music, art, library, and drama. There is also a formal theatrical production at the end of each term.

At the weekends we offer swimming classes on Saturday mornings, and, on occasion, sport training sessions at school in the afternoons.

## **Social Responsibility**

The Roman Ridge School is very much aware of its social responsibility and through our pupils, we are actively involved in various social programmes. Our senior pupils, in particular, have partnered with the Dzorwulu A & B Primary School as well as the Village of Hope and support them by fundraising programmes & events to provide for much needed educational resources & equipment.

## Grade Comparisons

Age	Ghanaian	TRRS	UK School Year	Exams
4 to 5	Nursery	Reception		
5 to 6	Kindergarten	Class 1	1	
6 to 7	Class 1	Class 2	2	Key Stage 1
7 to 8	Class 2	Class 3	3	
8 to 9	Class 3	Class 4	4	
9 to 10	Class 4	Class 5	5	
10 to 11	Class 5	Class 6	6	Key Stage 2 Common Entrance 11+ (ISEB)
11 to 12	Class 6	Form 1	7	
12 to 13	JHS 1	Form 2	8	Common Entrance (ISEB)
13 to 14	JHS 2	Form 3	9	
14 to 15	JHS 3	Form 4	10	
15 to 16	SHS 1	Form 5	11	Cambridge IGCSE
16 to 17	SHS 2	Lower 6	12	
17 to 18	SHS 3	Upper 6	13	Cambridge A & AS Level

## **Enrolment**

Enrolment is based on a placement test and a pupil is allotted a Class/Form according to his/her age, with September 1 as the cut-off date.

I.e. a child born between 1<sup>st</sup> September '18 and 31<sup>st</sup> August '19 would be admitted into our Reception Class programme for the 2022 – 2023 academic year. This is to keep in line with the Preparatory and Public Schools in the UK and is meant to avoid any complications that may arise in the future.

## **Uniform**

All pupils at The Roman Ridge School are required to wear a regulation school uniform and conform to a strict dress code, which is very rigidly enforced. Uniforms are available from the school office.

## **Religious Policy**

Although we adhere to Christian principles and conduct a short daily morning service, we must, however, stress that the school gladly welcomes children of all faiths and cultures. Religious studies are multi-faith, as in schools of varying denominations, and this affords our pupils an insight into other faiths and cultures.

## **Reports & Progress**

Your child's progress throughout the school year is carefully monitored. There are regular Form Orders and Effort Grades.

Parents receive a report at Half-Term and a comprehensive end of term report. The school also provides extensive opportunities for parents to discuss their children's progress with the Principal, sectional Heads and teachers.

There are a programme of tests at the end of the Christmas and Easter terms and an end of year examination for pupils up to the age of 11. Children aged 11+ are examined termly.

## **Pastoral Care**

This is in the hands of the Principal and her staff. It has been instituted by the Principal to give all pupils pastoral and academic guidance, which helps to identify, broaden and develop each child's talents and interests.

A resident school nurse is responsible for the medical welfare of the children.

## **Houses**

Upon entry to The Roman Ridge School, each child is placed into one of four houses for academic and sporting competitions. We have introduced this concept to help promote healthy competitiveness and camaraderie amongst our pupils.

Prefects are appointed by the Principal with each given certain responsibilities to assist in the day-to-day running of the school.

A system of Merits & Demerits has also been introduced to both reward and discipline our pupils.



## **Admissions**

Parents wishing to enrol their children at The Roman Ridge School must make an appointment with the school Administrator to discuss what The Roman Ridge School can offer. Parents then complete an application form and submit it to the School office. Successful applicants will be notified as soon as their applications are reviewed and invited to the school to sit an entrance exam.

In the event that any requirements, e.g. placement and/or language proficiency testing, etc. is required for the admission of a child into a particular class, parents will be provided with all the information and assistance they need to complete the process.

Parents must confirm their acceptance of any places offered to their children by paying a Registration Fee of US\$100. Prior to entry to the school, parents must pay an Admissions Fee of US\$3,500 and subsequent termly Tuition Fees of US\$1,840 for the Primary section (Reception to Class Six), US\$2,185 for the Secondary section (Form One to Form Five) & US\$2,300 for the Sixth Form College. Tuition payment arrangements must be completed on or before the first day of each term, failure to do so could result in late payment penalties and further sanctions, which may include the exclusion of your child from school until such time all fees are paid in full.

**Note: PARENTS ARE ADVISED THAT ALL FEES ARE INVOICED AND PAYABLE IN GHANA CEDIS AT AN EXCHANGE RATE SET PERIODICALLY BY MANAGEMENT. ALL TRRS RATES OF EXCHANGE ARE SET IN LINE WITH THE INTERBANK RATE OF EXCHANGE.**